

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, October 22, 2024

The regular meeting of the Byron Museum of History was called to order at 6:32 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Jim Eisfeller, Jim Hess, Heather Higgins, and Cindy Storz. Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Hess to approve the agenda as presented seconded by Commissioner Eisfeller and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of September 24, 2024, Motion made by Commissioner Storz to approve the minutes as presented, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by voice vote.

Action Item #3 Approval of Expenses: Motion made by Commissioner Eisfeller to approve the September 2024 expenses as presented and file the financial report for audit, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by roll call.

Director's Report:

1. Levy: Budget Ordinance 24-2 for the year 2024 needs to be passed tonight. See doc packet
2. Exhibits & Events:
This year the Indoor Market vendors are being invited to setup their booths in the theater during Miracle on 2nd Street & Festival of Trees on Friday, December 6 5:00-8:00 PM as well as Saturday, December 7 10:00-1:00. This is an experiment and we'll see how it works out.
Spring Lectures/Programs: Dan and I are planning a lecture series for this spring. Probably a weeknight, early evening, in March, April, and May.
The spring art show will be up during February and March.
3. Audit: The auditor field work day has been rescheduled to begin Next Tuesday, October 29th. As usual, one commissioner will be contacted by Ashlee Burnett with a questionnaire.
4. I.T. –42 Tech Solutions has completed the update of the firewall switches and campus-wide wifi for public and staff access. During this process, I cancelled the FAX line and any additional Comcast charges other than the one main phone line and internet, lowering the monthly expense by half.

Action Item #4 Ordinance 24-2: A motion was made by Commissioner Eisfeller to approve the ANNUAL COMBINED BUDGET AND APPROPRIATION ORDINANCE 24-2 for fiscal year 2024/2025, seconded by Commissioner Storz. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #5 Adjournment: A motion to adjourn at 7:20 p.m. was made by Commissioner Storz, seconded by Commissioner Hess, and unanimously approved by the commissioners in attendance by voice vote.