

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, February 25, 2025

The regular meeting of the Byron Museum of History was called to order at 6:40 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Cindy Storz, Jim Eisfeller, Heather Higgins, and Jim Hess Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Eisfeller to approve the agenda as presented seconded by Commissioner Storz and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of December 2024, Motion made by Commissioner Storz to approve the minutes as presented, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by voice vote.

Action Item #3 Approval of Expenses: Motion made by Commissioner Eisfeller to approve the December and January expenses as presented and file the financial report for audit, seconded by Commissioner Stukenberg. Motion was unanimously approved by the commissioners in attendance by roll call.

Director's Report:

Audit: We have the final bound reports from the auditor for review.

Easement: I am asking that the board authorize the president or director to execute the Temporary Construction Easement for the Illinois Department of Transportation. The DOT intends to do necessary updates to the state highway (IL Rt 2) Union Street/Blackhawk intersection which will affect around 40 feet of the museum's sidewalk. They intend to remove the last of the brick (stamped and dyed) sidewalk in the process of widening the handicap access ramps. Some of the museum's landscaping will be impacted temporarily but we will move any plants first and replant around whatever we are left with.

SOEI Forms: It's that time of year again. None of us have any of the assets or income associated with these statements. I'm happy to send them all in if we can get them signed tonight.

Collection/Archive: As part of our "deep clean" this winter, I have been going through large donations with the most items and deciding what should be cataloged or rejected. I am also looking at larger collections of items already accessioned with an eye toward limiting the storage space based on relevance and the collection policy's standards. I plan to recommend items for deaccession at multiple board meetings over the summer.

Events: The art show opening on February 15 was attended by 26 visitors, despite the snow. We also had around 50 visitors on Saturday, for the scout's pinewood derby. We have run into scheduling conflicts with the lecturer we'd like to host this spring. I'm still hopeful that we can find a date that works for him this school year.

Action Item #4 Motion made by Commissioner Hess to authorize the director to execute the easement for the Department of Transportation as presented, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #5 Expenses: Motion made by Commissioner Eisfeller to accept the auditors annual report as presented seconded by Commissioner Storz. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #6 Adjournment: A motion to adjourn at 7:16 p.m. was made by Commissioner Eisfeller, seconded by Commissioner Stukenberg, and unanimously approved by the commissioners in attendance by voice vote.