

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, September 26, 2023

Public hearing and viewing of Budget Ordinance 23-1, no citizens attended.

The regular meeting of the Byron Museum of History was called to order at 6:32 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Jim Eisfeller, Brenda Crabel, and Jim Hess, Absent Cindy Storz Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Hess to approve the agenda as presented seconded by Commissioner Eisfeller and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of August 2023, Motion made by Commissioner Eisfeller to approve the minutes as presented, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by voice vote.

Action Item #3 Approval of Expenses: Motion made by Commissioner Hess to approve the August expenses as presented and file the financial report for audit, seconded by Commissioner Crabel. Motion was unanimously approved by the commissioners in attendance by roll call.

Director's Report:

Collections: With the help of our intern this summer, we have made some progress on the backlog of new donations and moving items out of the old archive room. This has meant having volunteers here 2-3 days a week focusing on cataloging, labeling, and proper storage.

Audit: The auditor will be here on October 18 to start their fieldwork and the annual process.

Retiring Debt: The construction loan has been retired in order to save some interest while we wait for reimbursement from the state.

Events & Rentals: FOT: Festival of Trees is Friday December 1st. It's still only \$5 to enter a tree. IFM: Indoor Market is Saturday December 2nd 10am to 1 pm. Hall of Fame Induction Ceremony: was held in the Theater on August 26 around 80 people attended. September 9 was the multi-year class reunion (1962-1964), around 60 people attended.

Action Item #4 Motion made by Commissioner Hess to approve budget ordinance 23-1 as presented, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #6 Adjournment: A motion to adjourn at 6:47 p.m. was made by Commissioner Eisfeller, seconded by Commissioner Hess, and unanimously approved by the commissioners in attendance by voice vote.