

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, August 22, 2023

The regular meeting of the Byron Museum of History was called to order at 6:46 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Cindy Storz, Jim Eisfeller, and Jim Hess, Absent Brenda Crabel Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Storz to approve the agenda as presented seconded by Commissioner Hess and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of July 2023, Motion made by Commissioner Eisfeller to approve the minutes as presented, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by voice vote.

Action Item #3 Approval of Expenses: Motion made by Commissioner Hess to approve the July expenses as presented and file the financial report for audit, seconded by Commissioner Storz. Motion was unanimously approved by the commissioners in attendance by roll call.

- **Director's Report:**
Correspondence: Lucas Group engagement letter for auditing FY 2023.
- Retiring Debt: We could save some interest (around \$1000) by paying off/down the line of credit while we wait for reimbursement from the state.
- Sponsorship Opportunity: The Byron Women's Club is promoting their annual fundraiser and I am suggesting that the museum sponsor the event by covering the cost of a full color ad (\$180) in the next issue of the Ogle County Life.
- Events & Rentals: Hall of Fame Induction Ceremony: Will be held in the Theater on August 26 at 7:00 PM. September 9 we'll be hosting a multi-year class reunion (1962-1964)
- Capital Improvements: By priority Replacing brown carpet with tiles should be top of the list.

Action Item #4 Motion made by Commissioner Hess to adopt the resolution regarding estimated amounts necessary to be levied for the year 2023, as presented, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #5 Expenses: Motion made by Commissioner Storz to approve paying down the grant related line of credit, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #6 Adjournment: A motion to adjourn at 7:18 p.m. was made by Commissioner Eisfeller, seconded by Commissioner Hess, and unanimously approved by the commissioners in attendance by voice vote.