

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, October 25, 2022

The regular meeting of the Byron Museum of History was called to order at 6:35 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Jim Hess, Cynthia Storz, Brenda Crabel, and Jim Eisfeller
Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Eisfeller to approve the agenda, seconded by Commissioner Hess and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of September 2022, Motion made by Commissioner Storz to approve the minutes as presented, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance by voice vote.

Discussion Item #3 Approval of Expenses: Motion made by Commissioner Crabel to approve the expenses as presented and file the financial report for audit, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by roll call.

Director's Report:

1. Levy: The final levy ordinance 22-2 is ready to be approved.
2. Capital Projects: Engine Studio (audio visual elements) was here filming on October 19. Dan and Sara (MWHR) were here on October 12 for a short meeting and to fine-tune measurements, etc. Dorfman Figures ETS is "early December". We're planning to install the first elements around Thanksgiving and still hope to have invoices paid in January.
3. Audit: Auditors were here October 5 and they hope to have a draft to us in time for our November 22 meeting.
4. Facilities: Plumbing expenses this month include fixing the leaking valve in the theater, replacing the main water valve coming into the Read House, repairing and now winterizing the sprinkler system.

Action Item #4 Levy Ordinance Motion was made by Commissioner Hess to approve the levy ordinance and budget 22-2, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance upon roll call vote.

Action Item #6 Adjournment: A motion to adjourn at 6:51 p.m. was made by Commissioner Hess, seconded by Commissioner Storz, and unanimously approved by the commissioners in attendance by voice vote.

Submitted by Secretary Crabel