

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, January 24, 2023

The regular meeting of the Byron Museum of History was called to order at 6:34 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Brenda Crabel, Cindy Storz, and Jim Eisfeller Commissioners Absent: Jim Hess Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Storz to amend the agenda to include a potential fundraiser as a discussion topic and approve the amended agenda, seconded by Commissioner Eisfeller and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of December 13 2022, Motion made by Commissioner Eisfeller to approve the minutes as presented, seconded by Commissioner Storz. Motion was unanimously approved by the commissioners in attendance by voice vote.

Action Item #3 Approval of Expenses: Motion made by Commissioner Crabel to approve the expenses as presented and file the financial report for audit, seconded by Commissioner Eisfeller. Motion was unanimously approved by the commissioners in attendance by roll call.

Director's Report:

- 1 Lease Amendment: We've received an amendment from H&K to renew the lease agreement for another year.
- 2 IDNR Grant: Since the last meeting, we have made progress on the final exhibit steps but are still behind on the final draft of graphics. The team will be here again on January 30 and 31 to finish the AV and install the elements that are ready. This week we will finish what we can to prepare for those work days. I don't expect to have the final files to the printer before February 4th.
- 3 NPS/NTF Grant: This project is complete and the request for reimbursement has been sent.
- 4 HVAC: We had a routine service visit for all eight furnaces on January 6. Recommendations were made by the tech to replace inducer motors on two units and a quote was given by Anderson Plumbing and Heating. Miller/Kobels also gave an

estimate to replace the two motors. It was also pointed out that the oldest unit is 29 years old and we should consider replacing it over the next year. (See quotes)

- 5 Art Show: The show will open on Saturday, February 4th at 1:00 PM with the artist reception. The Eagles Nest Art Group will start dropping off art entries this Friday and Saturday. The exhibit will be up through March.
- 6 Taxidermy: Jim Hess has recruited taxidermists for demonstrations and displays on Saturday, April 1st.
- 7 Vacation Days: I'll be traveling for five days the second week of February. Taking off three days Thursday, Friday, and Saturday, February 9-11.

Action Item #4 Lease Renewal: Motion was made by Commissioner Eisfeller to approve the lease amendment extending the current lease agreement with HolmstromKennedy another year. Motion was unanimously approved by the commissioners in attendance by roll call.

Discussion Item #5 Fundraiser: The local County Market branch 217 has offered to name the Byron Museum of History as the beneficiary of its spring raffle. After some discussion, the director was asked to follow up and to act on her own judgement.

Action Item #6 Adjournment: A motion to adjourn at 7:12 p.m. was made by Commissioner Crabel, seconded by Commissioner Eisfeller, and unanimously approved by the commissioners in attendance by voice vote.

Submitted by Secretary Crabel