

Byron Museum Board of Commissioners

Regular Meeting – Minutes

Tuesday, February 28, 2023

The regular meeting of the Byron Museum of History was called to order at 6:32 p.m.

Roll Call: Commissioners Present: Randy Stukenberg, Brenda Crabel, Cindy Storz, Jim Eisfeller and Jim Hess Also Present: Executive Director Marian Michaelis

Action Item #1 Approve Agenda: Motion by Commissioner Hess to amend the agenda to include a potential fundraiser as a discussion topic and approve the amended agenda, seconded by Commissioner Storz and unanimously approved by the commissioners in attendance by voice vote.

Action Item #2 Approval of Regular Meeting Minutes of January 2023, Motion made by Commissioner Storz to approve the minutes as presented, seconded by Commissioner Hess. Motion was unanimously approved by the commissioners in attendance by voice vote.

Action Item #3 Approval of Expenses: Motion made by Commissioner Hess to approve the expenses as presented and file the financial report for audit, seconded by Commissioner Crabel. Motion was unanimously approved by the commissioners in attendance by roll call.

Director's Report:

- 1 IDNR Grant: we have requested an extension on the line of credit. Since the last meeting, we have made progress on the final exhibit steps but are still tweaking the final draft of some graphic panels. Half the panels are in production now.
- 2 NPS/NTF Grant: This project is complete and the reimbursement has been received.
- 3 HVAC: We have received a couple estimates for replacement furnace/AC, and HWH but I am still waiting on an updated quote from a local vendor. See Quotes
- 4 Sharp Copier: Might be dying, we are waiting on parts availability. If we can no longer get replacement parts, I will start shopping around for a similar machine.
- 5 Art Show: The show opened on Saturday, February 4th at 1:00 PM with the artist reception. Seven pieces have sold already and the artists are excited about that! The exhibit will be up through March.

- 6 Taxidermy: Jim Hess has recruited taxidermists for demonstrations and displays on Saturday, April 1st.
- 7 Fundraiser: County Market has donated a bottle of Calumet 16 year old Bourbon worth \$169.99 to be raffled off and 100% of funds raised will come to the museum. County Market is handling the raffle and will draw the winning ticket on April 1st at 2:00. Tickets are \$5 or #5 for \$20, cash only at the service desk, need not be present to win.

Action Item #4 Banking: Motion was made by Commissioner Crabel to approve the extension of the Construction Line of Credit for one year, seconded by commissioner Hess. Motion was unanimously approved by the commissioners in attendance by roll call.

Action Item #5 Adjournment: A motion to adjourn at 6:52 p.m. was made by Commissioner Crabel, seconded by Commissioner Storz, and unanimously approved by the commissioners in attendance by voice vote.

Submitted by Secretary Crabel